**EDUCATION**

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**Empire State College, State University of New York, New York, NY 2016**

Bachelor of Science, Business Management; GPA, 3.7

**Geneseo College, State University of New York, Geneseo, NY 2007-2011** Anthropology Major

**Salesforce University**

-Administration Essentials for New Admins (ADM-201) **Jan 30 – Feb 3, 2017**

### -[Programmatic Development Using Apex and Visualforce (DEV-450/Platform Developer 1)](https://help.salesforce.com/HTTrainingCourseDetail?id=a2330000000Q4Ok) Sept 11 – 15, 2017

**VetForce Jan 2017 - Present**

Train in Salesforce Administrator through classroom instruction as well as heavy use of trailhead.

**CERTIFICATIONS** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**Salesforce.com**

Certified Administrator March 2017

Platform App Builder April 2017

Certified Advanced Administrator June 2017

Certified Platform Developer 1 Oct 2017

**SKILLS / OTHER**

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Microsoft Office (Excel, Word, PowerPoint, Project, Visio)

Apex, SOQL/SOSL

Visualforce familiarity

Exposure to Tableau

Data Analysis

Project management

Basic financial accounting

Client presentations

Team player

Problem Solver

Requirements gathering

Detail-oriented

**WORK EXPERIENCE**

**Nonprofit Network Solutions, Salesforce Consultant**, New York, NY **Oct 2017 – Present**

Salesforce consultant for company that provides technology consulting services to nonprofits in New York City. Company has recently expanded its services to include Salesforce consulting.

**Amazon Flex, Deliveries,** New York, NY **2015-Present**

Part-time independent contractor delivery work in Manhattan; study and train daily on the Salesforce platform.

**Anchor Associates / Metropolitan Property Group, Licensed Salesperson,** New York, NY **2011-2015**

Marketed apartments using industry CRM platform as well as maintaining lead records to ensure accurate information and continuous contact; developed repeatable lead generation tactics through automated marketing and careful research to identify trends in a fast moving real estate market; gathered and documented requirements from clients and created plans of action for multiple clients at any given time; prepared and reviewed various documents including purchase rental agreements and lease contracts; negotiated lease terms on behalf of clients and advised them on various requirements and strategies.

**MILITARY EXPERIENCE**

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**United States Marine Corps, Combat Videographer, Non-Commissioned Officer, 2002-2006**

Edited all approved combat and non-combat photographs for the 2nd Marine Aircraft Wing in Cherry Point, North Carolina and Al Asad, Iraq; assisted in the procurement of expensive audio / visual equipment and accessories from various suppliers, including analyzing price data from multiple suppliers, as well as performing cost-benefit analysis; supervised and mentored Marines and civilian personnel in the operation of high worth government owned media equipment; collaborated with military from different functions while contributing to the success of the 2005 Iraqi Constitutional Referendum; Managed expectations of high ranking officers in the procurement of photography support**; h**eld Secret security clearance and controlled and disseminated classified material according to strict government policies and procedure.